



SECURITY CLIP

TOP TEN CYBER SECURITY TIPS

1. Use “anti-virus” software and keep it up to date
2. Don’t open emails or attachments from unknown sources
3. Protect your computer from internet intruders — use “firewalls”
4. Regularly download security updates and “patches” for operating systems and other software
5. Use hard-to-guess passwords. Mix upper case, lower case, numbers, or other characters not easily found in a dictionary, and make sure they are at least eight characters long
6. Back-up your computer data on disks or CD’s regularly
7. Don’t share access to your computers with strangers
8. Disconnect from the Internet when not in use
9. Check your security on a regular basis
10. Make sure your family members and/or employees know what to do when your computer becomes infected



**October is National
Cyber Security
Awareness Month**

Report all cyber security incidents to:

**[INSERT INFORMATION SECURITY OFFICER
OR AGENCY CONTACT]**

To report security issues email at :
[Insert E-mail Address]

Insert Organization
Name and Logo